

REVIEW OF STATEMENT OF LICENSING POLICY

1.0 Purpose of Report

1.1 To seek the Committee's approval of the timetable associated with the review of the Council's Statement of Licensing Policy which the Council is required to review every five years under the Licensing Act 2003.

2.0 Background

2.1 In respect of carrying out its duties the Council is required to adopt and have in place a Statement of Licensing Policy relating to those duties set out in the Act. . The Policy sets out the principles which the Council will apply in considering and granting licences relating to premises and individuals.

2.4 The Act originally required the policy to be reviewed every three years, however, recent legislative changes have now extended this period to every five years. The current policy was adopted in January 2014 and therefore needs to be reviewed before January 2019.

2.5 A suggested timetable for the review and consultation process is set out below.

Action	Proposed Date
Prepare draft Statement of Policy and seek comments from Licensing Committee	June 2016 – Licensing Committee
Seek comments from interested parties	July, August, 2018
Report comments to Licensing Committee and amend Policy as appropriate	October 2018 – Licensing Committee
Present Draft Statement of Licensing Policy with Comments from Licensing Committee	November 2018 - Policy & Finance Committee
Take Statement of Licensing Policy to full Council for adoption	December 2018

2.6 It is proposed to undertake the consultation exercise by directing organisations to the pages on the Council's website where a copy of the draft Policy will be posted. Printed copies will be available on request.

2.7 A suggested list of consultees is shown at **Appendix One**. It is proposed that the consultation period will last for a period of eight weeks.

3.0 Equalities Implications

3.1 As the draft Policy is developed all equalities implications will be identified and an equalities impact assessment will be undertaken and will accompany the draft policy when submitted to future Committees for consideration

4.0 RECOMMENDATIONS that:

- (a) the timetable for the review and consultation exercise for the Statement of Licensing Policy be approved; and,**
- (b) the list of consultees be approved, subject to any amendments or additions**

Background Papers

Licensing Act 2005

For further information please contact Alan Batty on 01636 655467

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